



GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Monthly Board Meeting
Tuesday April 09, 2024, at 3:00 pm

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes**
 - **March 12, 2024**
- IV. Executive Directors Report**
- V. FESTPAC 2024**
- VI. Board Action**
 - **Travel Approval: Poetry Out Loud**
 - **Review/Approval: 13th FestPac Guam Delegation**
- VII. Old Business**
 - **TCDs / Investments (Percent for the Arts funds)**
 - **Masters Recognition Program**
- VIII. New Business**
 - **Percent of the Arts (GIAA, Bio Lab)**
- IX. Announcements**
- X. Adjournment (Next Regular Mtg: May 14, 2024)**



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY
Kahan I Kutturán Guahan

Honorable Lourdes Leon Guerrero
Maga' hãga'
Governor of Guam

Honorable Joshua Tenorio
Segundo Maga' Iahi
Lieutenant Governor of Guam

Angie R. Taitague
Acting Executive
Director

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting Minutes
March 12, 2024

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:00 pm by Chairwoman of the Board, Monica Guzman.

II. ATTENDANCE:

- Board Members in Person: Monica Guzman (Chair), Max Ronquillo (Vice), Donna Kloppenburg, Simone Bollinger, Paul Mendiola (waiting confirmation)
- Board Members Online: Mayor Jessy Gogue, Frank Rabon, Al Labang
- Staff: Acting Executive Director (ED) Angie R. Taitague, Jackie Balbas, Mark Duenas, Mike Mafnas
- Absent: Board Members: Rolly Zepeda

Chairwoman Monica Guzman asks guest to sign in and hold all comments and questions until the end of the meeting.

III. REVIEW AND APPROVAL OF MINUTES

Donna Kloppenburg makes a motion to approve the February minutes. Simone Bollinger seconds the motion to approve the minutes based on corrections. Motion Carries

IV. EXECUTIVE DIRECTOR REPORT:

• **Revolving Fund Report / Audit**

Acting Director Angie Taitague requests to table the financial report. Donna Kloppenburg motions to table the financial report, Mayor Jessy Gogue seconds. Motion Carries.



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY
Kahan I Kutturán Guahan

- **Percent For the Arts Rules & Regulation:** Director Angie Taitague and Jackie Balbas are working on the amended law and seeking legal guidance.
- **Traditional Master's Program:** Director Angie Taitague is requesting a meeting with Frank Rabon and Speaker Therese Terlaje to go over the changes of the resolution. Resolution is complete and will be sent to the board for review.
- **Art Bank:** Assessment is ongoing and inventory sheets are being created
- **CAHA Website:** Status Quo

V. FESTPAC

-Guam Presentation at GMIF: Dates have changed so the committee is looking for alternate dates and venues

-Budget: Some genres are still outstanding

-RFI/RFQ: Information sent to GVB who will work closely with the staff on procurement

-Orientation and workshops: Info packets have been created, awaiting finalization of the delegation

-Town halls and one on one sessions still ongoing with Hawaii.

-Travel: United Meetings process

-Shipping: details on cargo must be finalized in April

-CAHA Director Angie Taitague provided two options that were discussed with the AG on finalizing the delegation.

1. CAHA board may opt to approve or disapprove 2020 delegation all or in part

2. Conduct a new call out

The committee provided a timeline if the 2nd option is chosen

March 15- Applications are available for pick up

March 29- Applications are due

April 1-5 Review of applications and panel recommendations

April 9th Presentation to the CAHA Board



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY
Kahan I Kutturán Guahan

Chairwoman Monica Guzman states two options and present to the board

Acting Director Angie Taitague adds that she would like the applications physically dropped to the CAHA office. Discussion on process of submitting applications.

Chairwoman Monica Guzman asks if there is a motion on the floor to accept one of the options presented by the Acting Director. Vice Chair Max Ronquillo motions to elect option two and open a new call out for the 13th FESTPAC Delegation to represent Guam in HI. Mayor Jessy Gogue seconds. Chairwoman asks if there is any more discussion before the vote.

Vice Chair Max Ronquillo verifies electronic applications will be accepted to the email festpacguam@caha.guam.gov

Chairwoman states CAHA is the mandated by law to be the lead agency in FESTPAC and is responsible to send a delegation that best represents Guam. With the process in place they can be documented and properly vetted.

Simone Bollinger Piggy backs off of the Chairwoman's statement and addresses the elephant in the room that ALL delegates must be in good standing and have the respect of their community.

Continued discussion on electronic applications.

Chairwoman Monica Guzman reiterates there is a motion on the floor by Max and second by the Mayor to elect option two and conduct a new call out. Vote was cast and Motion Carries.

Vice Chair max Ronquillo motions to expend from the revolving account, funds to expedite ads in the newspaper not to exceed 2 half page ads. Donna Kloppenburg seconds. Motion Carries.

Mayor Jessy Gogue acknowledges visiting public trying to ask questions and reminds them public discussion is not usually granted during Board of Directors Meetings.

Chairwoman Monica Guzman refers back to agenda Item 6



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY
Kahan I Kutturán Guahan

VI. Board Action

-Approval of the 13th FESTPAC Delegation: Chairwoman Monica Guzman states this is now moot until the delegation is selected.

VII. OLD BUSINESS

TCDs; Acting Director Angie Taitague states that due to pressing matters of the FESTPAC delegation, NEA FDR reports, CAHA staff was unable to open the TCD accounts

Board Retreat: Status Quo

VIII. NEW BUSINESS

Percent for the Arts: Simone Bollinger motions to Table. Donna Kloppenburg seconds. Motion Carries

IX. ANNOUNCEMENTS

- Chairwoman Monica Guzman states as discussed; the board will acknowledge the public one by one in order of the sign in sheet.

Andrew Gumataotao- States he is part of a study group of music and dance in Oceania, and would like contact information on how he can help disseminate information to his study group and future delegates. Andrew asks how the selection process goes for FESTPAC Delegates. Chairwoman Monica Guzman explains the process.

Siobahn Mcmanus-Siobahn thanks Simone Bollinger for her comments and appreciates that someone on the CAHA board cares about the community standing part of the selection process. Siobahn speaks about how the cultural arts community does not feel safe and feels better that there is a "strong" showing to revisit the selection process.

Chairwoman Monica Guzman asks the public to keep the comment of a minute so we can get through the long list.

Frank "Ko" SanNicolas- Mentions he does not appreciate the smirks coming from an individual from the public, then states he has nothing further to say.

Shannon Mcmanus- "Echoed" what her sister Siobahn said.

Tori Manely- States that she would like to sever the norm of sexual predators in our culture and that they be held accountable for their actions, whatever the evidence may be.



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY
Kahan I Kutturán Guahan

Star Dressler- States that she would like to "Call out" the person who responded to her emails, Vice Chair Max Ronquillo, because they "felt" disrespectful and off putting. Collette Palomo- States the questions, why are you choosing to prolong taking "Ko" off of the delegate list? How many more women do you need to come forward and ask you to take him off?

Vice Chair Max Ronquillo responds that everyone has been taken off the list. Mayor Jessy Gogue chimes in and states, we have agreed to do a new callout. He explains that the legal recommendation was to their role as the CAHA Board of Directors and explains the new list will give everyone an opportunity to apply and adhere to the same procedures and guidelines. Regardless of who applies, everyone will be vetted the same way. Mayor then makes it clear that the list is chosen by the Festpac committee chairs. The board takes the list from the chairs and determines whether or not that is an appropriate list to properly represent Guam in the 13th Festpac in Hawaii.

Simone Bollinger explains that the chairs are responsible for their selections and the chairs have chosen to move forward in this manner. Simone states as a board member she supports the chairs. If she feels the list does not best represent Guam in the best way, she feels everyone will be "Right back here"

Argumentative dialogue

Moneka Flores- we are here to make sure our community is heard. Please keep ALL this in mind when making your new selections.

"A" Stephens-Appreciates the decision to select new delegates and asks the board if they had Mothers, Daughters or women in their lives. Then asks what would you do if they were sexually assaulted by someone and that person was set free by the court of law. She then states, you would do whatever it takes to get justice.

Argumentative dialogue

Chairwoman Monica Guzman goes back to the agenda, Item 10 Adjournment. Donna Kloppenburg moves to adjourn, Mayor Jessy Gogue seconds.

Public guest speaks out and asks if max was going to say anything

Vice Chair Max Ronquillo begins to read his statement

Argumentative dialogue

Mayor Jessy Gogue chimes in to state that there is dialogue going back and forth that is not on the agenda and the official Board of Directors meeting should be adjourned.

Vice Chair Max Ronquillo asks if he could please finish his statement.



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY
Kahan I Kutturán Guahan

Public aggressive arguments break out. Public guest makes it known that she is not part of this meeting and is not as respectful as the others.

Chairwoman Monica Guzman calls for the motion on the table to adjourn!

X. ADJOURNMENT

At 4:13pm the meeting was moved to adjourn by Donna Kloppenburg and seconded by Mayor Jessy Gogue. All in favor. Meeting Adjourned.

Secretary, Donna Kloppenburg
Guam Council on the Arts and Humanities

Date: _____

PREPARED BY:

Mike Mafnas PCII
Guam Council on the Arts and Humanities

Date: _____



**Director's
Report for BOD Meeting
April 9, 2024**

1. New CAHA Staff

2. Treasures Report: Request to Table

- a. CAHA Revolving Checking Account
**** 4902 -**
- b. Festival of the Pacific Arts Checking Account
**** 0627 -**
- c. Percent for the Arts Checking Account
****9916 -**
- d. Percent for the Arts Saving Account
****1918 -**

3. Percent for the Arts Law: Status Quo

**3. Traditional Master's Program: announce opening announce
expecting CAHA Master nomination July 31,24 official announce to the
public Oct Arts & Months.**

4. Art Bank – will now hand by New PCI

5. CAHA Website – Status Quo

13th Festival of Pacific Arts and Culture 2024

Overview, Selection Criteria and Delegate Application Form

Judy Flores, Chair, Demonstrations/ Exhibitions - judyflores@guam.net
Maria Barcinas, Chair, Special Events/ Activities - liamariabarcinas@gmail.com
Michael Bevacqua, Chair, Literary Arts - michael.bevacqua@dca.guam.gov
Eileen Meno, Chair, Performing Arts - fuuna@yahoo.com

I. OVERVIEW & STATEMENT OF PURPOSE –

1. The execution of Guam' presentation at the 13th Festival of Pacific Arts and Culture a.k.a. Festpac to be held in Hawaii from June 6-16, 2024; and
2. Showcasing the best representation of Guam's dynamic traditional and contemporary art forms of the highest caliber reflective of Guam's Culture, Heritage and CHamoru Values; and
3. Ensuring that Guam's distinct voice is heard among the people of the Pacific Region and to bring a greater awareness of the cultural richness of Guam to the world; and
4. Creating awareness, appreciation, pride and expression of the unique CHamoru heritage, language and history; and
5. Sharing their artistry and cultural traditions with other delegates and visitors to the festival in the spirit of Inafa'Māolek, Gofli'e, yan Geftao.

II. DELEGATE SELECTION CRITERIA

- A. Must be accomplished, skilled, well-versed and actively engaged practitioner in the genre or discipline that they wish to serve.
- B. Must show evidence of skill and work in their respective genre that have audience appeal, educational value and of the high-quality workmanship and craft that is suitable to represent the best of our CHamoru people.
- C. Must submit samples of work, and supporting materials such as photographs and articles, awards, and testimonials.
- D. Must be 18 years and older.
- E. Must be of good moral standing, known to practice CHamoru values of Respetu, Inafa'maolek, Gofli'e, yan Geftao; and not have any outstanding or previous felony charges or a registered sex offender.
- F. Must not be a drug or alcohol user or abuser.
- G. Must be a resident of Guam for one entire year prior to official callout.
- H. Must be able to participate in all FestPac related activities and events leading up to the 13th FestPac.

I. Delegates will be chosen based on a combination of artwork portfolio, professional/ volunteer experience, and cultural relevance in medium, methods, and content of works; recognized by peers and community to practice CHamoru values.

III. GENRES

1. Demonstrations/ Exhibitions include:

- a) Visual Arts: Traditional and contemporary expressions of culture, including drawing, painting, printmaking, illustrations, graphics, sculpture/ 3D work, multimedia installations and pottery.
 - b) Floral Arts: Plants and flowers are woven into our cultures, expressing the values, traditions and contemporary ideas that shape who we are; demonstrations, exhibits, interactive lessons, and discussions.
 - c) Culinary Arts: Demonstrations and workshops on CHamoru cuisine, offering an exquisite taste of traditional and contemporary flavors, including traditional Hotno (brick/stone oven baking), keleguen, lechen niyok and tunu methods, concepts of Agun and To'tsi, with demonstrations, lessons, and tasting.
 - d) Canoe Voyaging: Seafaring activities, demonstrations, discussions, workshops and displays.
 - e) Photography: Workshops, exhibits, discussion, interactive lessons in particular techniques.
 - f) Healing Arts: Healing practices that apply traditional wisdom to modern-day life, including massage, birthing methods, and use of medicinal plants in displays, discussions and sharing knowledge.
 - g) Body Ornamentation: Featuring traditional, hand-crafted adornments along with contemporary jewelry.
 - h) Carving: Demonstrations of the robust carving traditions of CHamoru people in wood, stone, bone, coconut artistry.
 - i) Heritage arts: Past and contemporary cultural and scenic images using artfully crafted materials as listed in separate genres. These are often associated with the public marketplace.
 - j) Storytelling traditionally and through new mediums.
 - k) Film: New Media and Digital Storytelling, short films, documentaries and feature-length works by Guam filmmakers, held in conjunction with workshops and forums.
 - l) Traditional Games, specifically creating awareness of ancient skills and practices, i.e. slinging.
 - m) Weaving: Demonstrations of weaving traditions of the CHamoru people, along with hands-on workshops, weaving displays and discussions.
 - n). Tattooing: Demonstrations of tattoo, illustrating the cultural and genealogical roots of this striking Oceanic tradition.
 - o). Blacksmithing of traditional CHamoru tools, including demonstrations of their use.
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IV. OVERVIEW & STATEMENT OF PURPOSE – Literary Arts

A. The Literary Arts Delegation is responsible for:

1. Bringing an appreciation, pride, and expression of the unique CHamoru heritage, language and history through Publications and Indigenous Languages; and
2. Showcasing the literary work of CHamoru authors who have written in the CHamoru language, English, or bilingually and could either be published or unpublished; and
3. Establishing a daily translation of CHamoru words, phrases, and sentences; and

4. Exhibiting the CHamoru language use with graphics, photography, posters, and/or maps in exhibits or booths; and
5. Presentations that bring focus to the importance of maintaining indigenous languages as a core cultural value.

B. Genres

1. Publications includes contemporary, indigenous, graphics, anthologies, academic; Guam Pacific island stories and novels; biographies and journals; and novelists, writers, poets, and seminars.
2. Indigenous Languages includes written, oral, read; translations, orthographies, lexicography, documents and media usage of language, workshops and seminars and on-the-spot translations.

C. DELEGATE SELECTION CRITERIA

1. Publications

- a) Must have an interest in presenting stories that highlight the experience of the indigenous CHamoru people of Guam.
- b) Must produce/present work that relates to Guam and connects with the 13th Festival of Pacific Arts theme.

2. Indigenous Languages

- a) Must be a traditional, native speaker and/or an SLA (Second Language Acquisition) of CHamoru language.
- b) Must have the ability to communicate in the CHamoru language at the basic level.
- c) Must have basic knowledge of historical contexts of the loss of the CHamoru language.
- d) May be a publisher of native language books for language materials exhibits to be used at the festival.

V. OVERVIEW & STATEMENT OF PURPOSE – Performing Arts

A. The Performing Arts Delegation is responsible for:

1. Showcasing the best representation of Guam's dynamic performance art forms of the highest caliber reflective of Guam's Culture and Heritage; and
2. Ensuring that Guam's distinct voice is heard among the people of the Pacific Region and to bring a greater awareness of the cultural richness of Guam to the world; and
3. The promotion of CHamoru the indigenous language of the people of Guam; and
4. Creating an awareness and pride in CHamoru heritage through performance arts; and
5. Sharing their artistry and cultural traditions with other delegates and visitors to the festival.

B. GENRES

1. Cultural heritage dance: contemporary and traditional dances, songs and chants of the indigenous people of Guam.
2. Theatre, dance, performance work for staging within a theater context: theatrical performances that give voice to the diversity of issues confronting Guam and the Pacific Islanders in the modern world, as well as, our island's rich cultural heritage.
3. Music, live cultural music, bands, acoustic music, chants, traditional instruments
4. Storytelling and oral traditions: live performances featuring Guam's oral traditions and storytelling.
5. Wearable art, adornment, and textiles: fashion, textiles focused on cultural practices and engaging in Guam's designs, patterns, and symbology.

C. DELEGATE SELECTION CRITERIA

1. Must be available and committed to schedule practices to learn the performance presentation that encompasses the (opening and closing ceremony of the festival, and the daily two-week schedule performance presentation).
2. Speaking/usage of the CHamoru language a plus, but not a mandatory requirement.
3. Must be able to work well with others especially large numbers in order to present unified performing arts delegation.

VI. Please indicate your first priority genre:

**13th Festival of Pacific Arts and Culture 2024
Guam Delegate Application Form**

Please review carefully before filling out the application form. Incomplete and illegible forms may invalidate your application. All applications must be typed, computer generated or written legibly. Please double-check all information to ensure that it is correct.

I. APPLICANT INFORMATION		
a. Applicant Name:		
T-SHIRT SIZE: (circle size) S, M, L, XL, XXL		
b. Date of Birth:	Age:	Gender (Circle): Male or Female
c. Name of Organization or Group Applicant is Affiliated With (if applicable):		

II. QUESTIONNAIRE – (Please answer with a one - two paragraph response per question.)
1) Why do you want to be a Guam Delegate and what do you hope to gain from this experience?
2) What can you contribute as a delegate?

disqualify membership in the delegation.

- a. Passport (with an expiration date of January 2025 or later) OR Valid Real ID
- b. Authorization Form for Police/Court Clearance form filled out and signed.
- c. All forms in the Application packet must be completely filled out and signed. Agreement of Participation, Code of Conduct, Application Form and Photo Release

V. SUBMITTING YOUR APPLICATION

All applications and support materials must be submitted directly to CAHA by 4:00 p.m., Friday, March 29, 2024, via email at festpacguam@caha.guam.gov or at CAHA located at DNA Building, 2nd Floor, Suite 202, 238 Archbishop FC Flores Street, in Hagatna.
| Telephone: 671.300-1204-8/ 671.300-7582/83/84 | email: festpacguam@caha.guam.gov

Please note that by signing this document, the artist is not only applying to be a Guam Delegate to the 13th Festival of Pacific Arts, but if selected as an official delegate, this application form will also be considered as a registration for the artist to be to be a member of the Guam Council on the Arts and Humanities Agency (Guam CAHA).

VI. AUTHORIZING SIGNATURE

- 1) I, the undersigned, do certify that the information contained within this application including all attachments and supporting materials is correct and true to the best of my knowledge; and that
- 2) I, agree that if selected, I will cooperate and comply with all delegate directions and responsibilities throughout the preparation and duration of the 13th Festival of Pacific Arts; and
- 3) I agree to be a registered artist with the Guam Council on the Arts and Humanities Agency (Guam CAHA); and that
- 4) I give the Guam Council on the Arts and Humanities Agency (Guam CAHA), the absolute right and permission to use any information that I provided and any images that I created which includes my likeness in the CAHA artist directory, webpage and other promotional materials, etc. I release the Guam Council on the Arts and Humanities Agency (Guam CAHA), its offices, employees, agents and designees from liability for any violation of any personal or property right that I may have in connection with some use.

Applicant Name (Please Print):

Applicant Signature:

Date of Application:

VII. CHECKLIST - IMPORTANT!	
1.	Did you include your Applicant Profile and Photographs? T-Shirt size circled?
2.	Did you attach a plan of activities for your selected primary genre?
3.	Did you include a list of materials needed for participation?
4.	Did you indicate any items that need to be shipped in advance?
5.	Did you include a list of 3 references with contact information that can attest to or speak to the applicant's ability. Testimonial letters are highly recommended. *
6.	Did you include samples of current, available work: digital images, CD's, DVD's, publications, portfolio, etc?
7.	Did you include a copy of your Passport (with an expiration date of January 2025 or later.) OR a valid Real ID
8.	Did you complete the Agreement of Participation? Initialed and signed.
9.	Did you complete the Code of Conduct/Liability Waiver Form? Initialed and signed.
10.	Did you complete and sign the Authorization Form for Police and Court Clearance? Agreement of Participation?
11.	Did you complete and sign the photo release form?
12.	Did you indicate your first priority genre/discipline?
13.	Did you sign the application?

*Thank you for your interest in being a delegate to represent Guam at 13th Festival of Pacific Arts. We will be contacting you shortly regarding the status of your application.
 Dangkulo Na' Si Yu'os Ma'ase!*



**Guam Delegation
AGREEMENT OF PARTICIPATION
13th Festival of Pacific Arts 2024**

This contract is entered into this _____ day of _____, 2024 between

_____ herein after referred to as Participant and the 13th Festival of Pacific Arts Guam Committee and the Guam Council on the Arts and Humanities Agency here on after referred to as Government. Government's address is PO. Box 2950, Hagåtña, Guam 96932. Participant's address is:

I. PURPOSE

Government intends to enlist the services of Participant as an delegate at the 13th Festival of Pacific Arts (FestPac) to be held on June 6 - 16, 2024 in Hawaii.

II. DELEGATE / PARTICIPANT OBLIGATIONS

Following is the mandatory delegate participant obligations. Please place your initials by each term set forth below.

Delegate Participant agrees:

1. To participate in mandatory training/cultural sensitivity workshop to be conducted prior to the festival. _____ initials
2. To stay at the host country's designated housing venue accommodation. _____ initials
[Note: As the host country, Hawaii will provide a designated housing venue with boarding accommodations and meals for all delegates including the Guam delegates.]
3. To fulfill his/her agreed upon obligations in regards to work, performances, demonstrations, exhibitions, ceremonies, etc. and participation in events prior to and during the Festival unless compelled to by illness or dire circumstances. _____ initials

III. WITHDRAWAL

A medical or compassionate withdrawal request may be made in extraordinary cases in which serious illness or injury (medical) or another significant personal situation (compassionate) prevents a participant from continuing on as a Guam Delegate.

IV. TERMINATION

Government may terminate this contract at any time because of Participant's misbehavior, failure to perform assigned duties as scheduled or any major breach of contract as specified on the Code of Conduct.

V. RELEASE

Participant shall hold harmless the Guam FestPac Committee, the Guam Council of the Arts and Humanities agency and the Government of Guam from all liability in accordance with the following release.

WHERE TO the parties have affixed their signatures.

Delegate

Name (print):	Signature:	Date:
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Programming Subcommittee Chair

Name (print):	Signature:	Date:
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13th FestPac Committee Chair

Name (print): Monica Guzman	Signature:	Date:
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IV. Deadline:

All Delegate Agreement of Participation Forms must be submitted to CAHA by **4:00 p.m., Friday, March 29, 2024, via email at festpacguam@caha.guam.gov or at CAHA located in the DNA Building, 2nd Floor, Suite 202, 238 Archbishop FC Flores Street, Hagatna.** For further information contact Jackie Balbas, CAHA Program Coordinator IV at (671) 300-7584/ (671) 456-5387 or at the email indicated above.

FOR CAHA STAFF ONLY

Acknowledgment Receipt of Form

CAHA Staff	Signature	Date

03/14/2024



**13th FESTIVAL OF PACIFIC ARTS
CODE OF CONDUCT & LIABILITY WAIVER AGREEMENT**

I. GUAM DELEGATION - CODE OF CONDUCT

The following code of conduct was developed by the Guam Council on the Arts and Humanities, lead agency for the Guam Delegation to ensure the joyful celebration of the arts and maintain a safe environment for all participants to the festival. This code of conduct is written in the context of the values and principles shared in our Guam culture and apply to all participants, committee chairs and staff. As role models and ambassadors to the 13th Festival of the Pacific Arts 2024, it is incumbent upon us to conduct ourselves in an exemplary manner.

Please place your initials by each term as follows: (Your initials serve as an acknowledgment that you have read and understand the terms set forth below.)

A. Dress Code

1. The Guam delegation attire must be worn when designated throughout the entire duration of the Festival (i.e. official delegate dress uniform and official delegate t-shirt, etc.)

_____ (initials)

2. The Guam identification badge (Festival credential) must be worn at all times.

_____ (initials)

3. In your dress code, take into account respect for different cultures. _____
(initials)

B. Interpersonal Relations

1. In all situations all delegates are expected to demonstrate tolerance and mutual respect for each other and other cultures. _____ (initials)

2. Guam delegates shall not stare, harass, or make lewd remarks of other participating countries displaying their traditional forms of dress. _____ (initials)

3. To maintain proper and good decorum at all times. _____ (initials)

C. Alcohol, Tobacco and Illegal Substances

1. All members of the Guam delegation must comply with any and all smoking regulations established by the 13TH Festival of Pacific Arts 2024 Guam Committee and/or the laws of Hawaii. _____ (initials)
2. Alcohol consumption is strictly prohibited during any cultural presentation, event and activity relative to the 13th Festival of Pacific Arts 2024 and within the living accommodations provided by the host country. _____ (initials)
3. All members of the Guam delegation shall abide by all regulations concerning the consumption of alcoholic beverages as promulgated by the 13TH Festival of Pacific Arts 2024 Committee and/or the laws of Hawaii. _____ (initials)
4. The possession and use of illegal drugs and substances is strictly forbidden and violators are subject to possible criminal action by the government of Hawaii and Guam. _____ (initials)

D. Care and Concern

All Guam delegates have a duty to care for themselves, others and the environment in which we live in. With this in mind,

1. Participants should act with care during all activities. Intentional damage and theft of property will result in the participant(s) being held personally responsible and subject to the laws of Hawaii. _____ (initials)
2. Participants shall refrain from using abusive or foul language. _____ (initials)
3. Participants shall refrain from causing bodily harm to self and others. _____ (initials)
4. Drunkenness, fighting, and illegal drug use is not permitted. _____ (initials)
5. All lost property recovered by participant must be taken to the nearest security station. _____ (initials)

E. Medical Conditions

Persons with special medical needs are encouraged to inform the delegation health professional of such conditions in order to expedite any necessary treatment. _____ (initials)

F. 13th Festival of Pacific Arts Delegate 2024 Housing

All Guam delegates must live in the housing accommodations provided by the host country. _____ (initials)

G. Opening and Closing Ceremonies, Traditional Canoe Welcome Ceremony, and Ecumenical Service

The festival includes various prestigious events like the Opening and Closing Ceremonies, Traditional Canoe Welcome Ceremony, and Ecumenical Services. These events aim to celebrate the festival's spirit and provide delegates with the chance to engage in joyful and meaningful activities.

1. All Guam delegates must attend and participate in the Opening and Closing Ceremonies, Ecumenical Service and when deemed necessary. _____ (initials)
2. All Guam delegates must dress in the official Guam attire for the aforementioned events. _____ (initials)
3. All Guam delegates must behave in an orderly, joyful and respectful manner throughout the aforementioned events. _____ (initials)
4. All Guam delegates must remain in their designated seats until the conclusion of the aforementioned events and are dismissed by the master of ceremonies or as designated by the Head of the Guam delegation. _____ (initials)

H. Punctuality

1. All performers and artists must be punctual and participate in all scheduled presentations, events and activities. _____ (initials)
2. All performers and artists must remain within the grounds during the festival hours. _____ (initials)

I. Laws of Hawaii

All delegates will conduct themselves in a well-behaved and lawful manner with respect to the laws and customs of the people of Hawaii. _____ (initials)

J. Liability and Indemnification

1. All Guam delegates are required to complete and sign the Liability Waiver Form to participate in the 13th Festival of Pacific Arts 2024. _____ (initials)
2. The Guam FestPac Committee of the 13th Festival of Pacific Arts 2024, the Guam Council on the Arts and Humanities and the Government of Guam shall not be responsible or held liable for damages and costs/expenses incurred arising from any and all incidents by Guam delegates related directly or indirectly to the 13th Festival of Pacific Arts 2024. _____ (initials)

K. Violation

1. As official members of the Guam delegation, all delegates must agree to abide by the terms and conditions set forth in this code of conduct. Delegates are hereby advised that refusal to keep to this code of conduct will lead to appropriate sanctions and immediate dismissal from the Guam delegation. _____ (initials)
2. Upon dismissal, the violator will no longer be recognized as a member of the Guam delegation. All benefits will be revoked. He/she will be banned for his/her lifetime from participating as an official Guam delegate to the Festival of Pacific Arts.
_____ (initials)

3. Should any Guam delegate be arrested or detained by Hawaii law enforcement officials, the delegate will bear all costs related to the violation. The Guam FestPac Committee of the 13th Festival of Pacific Arts 2024, the Guam Council on the Arts and Humanities Agency and the Government of Guam will not be responsible for any fees associated with the violation. _____ (initials)

4. Upon dismissal, the violator will no longer be recognized as a member of the Guam delegation. All benefits will be revoked. He/she will be banned for lifetime from participating as an official Guam delegate for the Festival of Pacific Arts. _____ initial(s)

L. I attest that I have received, read, and fully understand the contents set forth in this Standards of Conduct as established by the Guam Council on the Arts and Humanities Agency for the 13th Festival of Pacific Arts 2024. I accept and agree to abide with the terms and conditions of the code as related to my participation as an official Guam delegate to the festival.

II. GUAM DELEGATION – LIABILITY WAIVER AGREEMENT

The undersigned does hereby release and forever discharge the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors, Government of Guam, its lawyers, agents, servants, and employees and each of them, release all claims and demands for damages of every kind and nature whatsoever, and whether now known, or unknown by reason of or arising from any and all incidents related directly or indirectly to the festival.

I hereby release, discharge, and agree to save harmless the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors, the Government of Guam, their legal representatives or assigns, and all persons acting under their permission or authority or those for whom they are acting, from any liability by virtue of any accidents, injuries or death, that may occur during the said incident.

Furthermore, I do hereby agree that I will not hold the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors or the Government of Guam or any of its agents or employees liable for injuries to my personal property suffered as a result of my participation in the 13th Festival of Pacific Arts 2024. I shall not hold the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors liable for losses suffered as a result of loss, theft or damage to my personal property as a result of my participation in the 13th Festival of Pacific Arts 2024 nor for any arrest, detainment or other legal action taken against me by Hawaii authorities as a result of my personal conduct.

I attest that I have read the above authorization, release and agreement, prior to its execution, and that I am fully familiar with the contents thereof.

A. DELEGATE INFORMATION

Delegate's Name (Print):			
	Last	First	Middle Initial
Date of Birth:	Age:		
Cell Number:	Home Number:	Other Contact Number:	
Email Address:			
Mailing Address:			
Home Address:			

B. EMPLOYMENT INFORMATION

Place of Employment:
Employer's Name and Title:
Mailing Address:
Employer's Contact Number (s):
Employer's Email Address:

C. EMERGENCY CONTACT INFORMATION

In case of an emergency, please contact the following:

(1) Name:		Relationship:
Cell Number:	Home Number:	Other Contact Number:
(2) Name:		Relationship:
Cell Number:	Home Number:	Other Contact Number:

Medical Insurance Provider:

Delegate's Signature:	Date Attested To:
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III. DEADLINE: All Delegate Code of Conduct and Liability Waiver Agreement Forms must be submitted via email to festpacguam@caha.guam.gov by **Friday, March 29, 2024**. For further information contact Jackie Balbas, CAHA Program Coordinator IV at (671) 300-7584 / (671) 456-5387 or via the email previously indicated.

FOR CAHA STAFF ONLY
Acknowledgment Receipt of Form:

CAHA Staff:	Signature:	Date:
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03242024



**13th Festival of Pacific Arts and Culture
Guam Potential Delegate Authorization for Court and Police Clearances**

To Whom it May Concern:

As a selected potential delegate to the 13th Festival of Pacific Arts and Culture also known as FestPac, I hereby authorize the Guam Council on the Arts and Humanities Agency a.k.a. CAHA and its representatives to submit my personal information and copy of my valid ID required to obtain clearances from the District Court of Guam, Judiciary of Guam and the Guam Police Department on my behalf. As the lead agency organizing and overseeing Guam's participation at the 13th Festival of Pacific Arts and Culture scheduled for this year in Hawaii, CAHA is requiring police clearances from all of Guam's potential delegates to the 13th FestPac. Furthermore, this document authorizes the Guam Council on the Arts and Humanities Agency and its representatives to pick up the clearances on my behalf. Following is the necessary information required for the clearances:

All information must be typed or written legibly.

I. Full Name

<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>

II. Date of Birth

<i>Month</i>	<i>Day</i>	<i>Year</i>

III. Social Security Number

--

IV. Home Address

<i>Address</i>	<i>City</i>	<i>Zip Code</i>

V. Mailing Address

<i>Address</i>	<i>City</i>	<i>Zip Code</i>

VI. Alias Or Aliases, if any.

<i>Alias No. 1</i>	<i>Alias No. 2</i>	<i>Alias No. 3</i>

VII. Contact Information

<i>Cell Number</i>	<i>Home Number</i>	<i>Work Number or Other Contact Number</i>

VIII. Signature

By affixing my signature below, I attest that all the information provided is true and correct.

<i>Potential Delegate's Signature</i>	<i>Date</i>

IX. Current valid ID Required

Important! Please attach a copy of a current valid ID such as a driver's license, passport or Guam ID to this document. (ID cannot be expired.)

X. DEADLINE

All potential Guam Delegate Authorization Form for Police and Court Clearance with current valid ID must be submitted to CAHA via email at festpacguam@caha.guam.gov or at CAHA located at the DNA Building, Suite 202, 238 Archbishop Flores St. in Hagåtña by 4:00 p.m., Friday, March 29, 2024. For further information contact Jackie Balbas, CAHA Program Coordinator IV at (671) 300-7584/ (671) 456-5387 or at the email address indicated above.

Si Yu'os Ma'ase!

FOR CAHA OFFICE USE ONLY

Received By CAHA Staff:

<i>Name of Staff</i>	<i>Title</i>	<i>Signature</i>	<i>Date Received</i>



**Guam Delegation
13th Festival of Pacific Arts 2024**

PHOTO RELEASE FORM

I, the undersigned, hereby grant and authorize the Guam Council on the Art and Humanities Agency (CAHA) and the 13th FestPac 2024 Guam Planning Committee the right to take, edit, alter, copy, exhibit, publish, distribute and make use of any and all pictures or video taken of me to be used in and/or for any lawful promotional materials including, but not limited to, newsletters, flyers, posters, brochures, advertisements, fundraising letters, annual reports, press kits and submissions to journalists, websites, social networking sites and other print and digital communications, without payment or any other consideration.

This authorization extends to all languages, media, formats and markets now known or later discovered. This authorization shall continue indefinitely, unless I otherwise revoke this authorization in writing. I waive the right to inspect or approve any finished product in which my likeness appears, including written or electronic copy.

I agree that I have been compensated for this use of my likeness or have otherwise agreed to this release without being compensated. I waive any right to royalties or other compensation arising or related to the use of the photograph.

I understand and agree that these materials shall become the property of Guam Council on the Arts and Humanities Agency and will not be returned.

I hereby hold harmless and release the Guam Council on the Arts and Humanities Agency, the 13th FestPac Guam Planning Committee and the Government of Guam from all liability, petitions, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons may make while acting on my behalf or on behalf of my estate.

Print Name	Signature	Date

FOR CAHA STAFF ONLY

Acknowledgment Receipt of Form

CAHA Staff (Print)	Signature	Date

03142024 jgb



13th Festival of Pacific Arts and Culture 2024

Overview, Selection Criteria and Delegate Application Form

Judy Flores, Chair, Demonstrations/ Exhibitions - judyflores@guam.net
Maria Barcinas, Chair, Special Events/ Activities - liamariabarcinas@gmail.com
Michael Bevacqua, Chair, Literary Arts - michael.bevacqua@dca.guam.gov
Eileen Meno, Chair, Performing Arts - fuuna@yahoo.com

I. OVERVIEW & STATEMENT OF PURPOSE –

1. The execution of Guam' presentation at the 13th Festival of Pacific Arts and Culture a.k.a. Festpac to be held in Hawaii from June 6-16, 2024; and
2. Showcasing the best representation of Guam's dynamic traditional and contemporary art forms of the highest caliber reflective of Guam's Culture, Heritage and CHamoru Values; and
3. Ensuring that Guam's distinct voice is heard among the people of the Pacific Region and to bring a greater awareness of the cultural richness of Guam to the world; and
4. Creating awareness, appreciation, pride and expression of the unique CHamoru heritage, language and history; and
5. Sharing their artistry and cultural traditions with other delegates and visitors to the festival in the spirit of Inafa'Máolek, Gofli'e, yan Geftao.

II. DELEGATE SELECTION CRITERIA

- A. Must be accomplished, skilled, well-versed and actively engaged practitioner in the genre or discipline that they wish to serve.
- B. Must show evidence of skill and work in their respective genre that have audience appeal, educational value and of the high-quality workmanship and craft that is suitable to represent the best of our CHamoru people.
- C. Must submit samples of work, and supporting materials such as photographs and articles, awards, and testimonials.
- D. Must be 18 years and older.
- E. Must be of good moral standing, known to practice CHamoru values of Respetu, Inafa'maolek, Gofli'e, yan Geftao; and not have any outstanding or previous felony charges or a registered sex offender.
- F. Must not be a drug or alcohol user or abuser.
- G. Must be a resident of Guam for one entire year prior to official callout.
- H. Must be able to participate in all FestPac related activities and events leading up to the 13th FestPac.

I. Delegates will be chosen based on a combination of artwork portfolio, professional/ volunteer experience, and cultural relevance in medium, methods, and content of works; recognized by peers and community to practice CHamoru values.

III. GENRES

1. Demonstrations/ Exhibitions include:

- a) Visual Arts: Traditional and contemporary expressions of culture, including drawing, painting, printmaking, illustrations, graphics, sculpture/ 3D work, multimedia installations and pottery.
- b) Floral Arts: Plants and flowers are woven into our cultures, expressing the values, traditions and contemporary ideas that shape who we are; demonstrations, exhibits, interactive lessons, and discussions.
- c) Culinary Arts: Demonstrations and workshops on CHamoru cuisine, offering an exquisite taste of traditional and contemporary flavors, including traditional Hotno (brick/stone oven baking), keleguen, lechen niyok and tunu methods, concepts of Agun and To'tsi, with demonstrations, lessons, and tasting.
- d) Canoe Voyaging: Seafaring activities, demonstrations, discussions, workshops and displays.
- e) Photography: Workshops, exhibits, discussion, interactive lessons in particular techniques.
- f) Healing Arts: Healing practices that apply traditional wisdom to modern-day life, including massage, birthing methods, and use of medicinal plants in displays, discussions and sharing knowledge.
- g) Body Ornamentation: Featuring traditional, hand-crafted adornments along with contemporary jewelry.
- h) Carving: Demonstrations of the robust carving traditions of CHamoru people in wood, stone, bone, coconut artistry.
- i) Heritage arts: Past and contemporary cultural and scenic images using artfully crafted materials as listed in separate genres. These are often associated with the public marketplace.
- j) Storytelling traditionally and through new mediums.
- k) Film: New Media and Digital Storytelling, short films, documentaries and feature-length works by Guam filmmakers, held in conjunction with workshops and forums.
- l) Traditional Games, specifically creating awareness of ancient skills and practices, i.e. slinging.
- m) Weaving: Demonstrations of weaving traditions of the CHamoru people, along with hands-on workshops, weaving displays and discussions.
- n). Tattooing: Demonstrations of tattoo, illustrating the cultural and genealogical roots of this striking Oceanic tradition.
- o). Blacksmithing of traditional CHamoru tools, including demonstrations of their use.

IV. OVERVIEW & STATEMENT OF PURPOSE – Literary Arts

A. The Literary Arts Delegation is responsible for:

1. Bringing an appreciation, pride, and expression of the unique CHamoru heritage, language and history through Publications and Indigenous Languages; and
2. Showcasing the literary work of CHamoru authors who have written in the CHamoru language, English, or bilingually and could either be published or unpublished; and
3. Establishing a daily translation of CHamoru words, phrases, and sentences; and

4. Exhibiting the CHamoru language use with graphics, photography, posters, and/or maps in exhibits or booths; and
5. Presentations that bring focus to the importance of maintaining indigenous languages as a core cultural value.

B. Genres

1. Publications includes contemporary, indigenous, graphics, anthologies, academic; Guam Pacific island stories and novels; biographies and journals; and novelists, writers, poets, and seminars.
2. Indigenous Languages includes written, oral, read; translations, orthographies, lexicography, documents and media usage of language, workshops and seminars and on-the-spot translations.

C. DELEGATE SELECTION CRITERIA

1. Publications

- a) Must have an interest in presenting stories that highlight the experience of the indigenous CHamoru people of Guam.
- b) Must produce/present work that relates to Guam and connects with the 13th Festival of Pacific Arts theme.

2. Indigenous Languages

- a) Must be a traditional, native speaker and/or an SLA (Second Language Acquisition) of CHamoru language.
- b) Must have the ability to communicate in the CHamoru language at the basic level.
- c) Must have basic knowledge of historical contexts of the loss of the CHamoru language.
- d) May be a publisher of native language books for language materials exhibits to be used at the festival.

V. OVERVIEW & STATEMENT OF PURPOSE – Performing Arts

A. The Performing Arts Delegation is responsible for:

1. Showcasing the best representation of Guam's dynamic performance art forms of the highest caliber reflective of Guam's Culture and Heritage; and
2. Ensuring that Guam's distinct voice is heard among the people of the Pacific Region and to bring a greater awareness of the cultural richness of Guam to the world; and
3. The promotion of CHamoru the indigenous language of the people of Guam; and
4. Creating an awareness and pride in CHamoru heritage through performance arts; and
5. Sharing their artistry and cultural traditions with other delegates and visitors to the festival.

B. GENRES

1. Cultural heritage dance: contemporary and traditional dances, songs and chants of the indigenous people of Guam.
2. Theatre, dance, performance work for staging within a theater context: theatrical performances that give voice to the diversity of issues confronting Guam and the Pacific Islanders in the modern world, as well as, our island's rich cultural heritage.
3. Music, live cultural music, bands, acoustic music, chants, traditional instruments
4. Storytelling and oral traditions: live performances featuring Guam's oral traditions and storytelling.
5. Wearable art, adornment, and textiles: fashion, textiles focused on cultural practices and engaging in Guam's designs, patterns, and symbology.

C. DELEGATE SELECTION CRITERIA

1. Must be available and committed to schedule practices to learn the performance presentation that encompasses the (opening and closing ceremony of the festival, and the daily two-week schedule performance presentation).
2. Speaking/usage of the CHamoru language a plus, but not a mandatory requirement.
3. Must be able to work well with others especially large numbers in order to present unified performing arts delegation.

VI. Please indicate your first priority genre:

**13th Festival of Pacific Arts and Culture 2024
Guam Delegate Application Form**

Please review carefully before filling out the application form. Incomplete and illegible forms may invalidate your application. All applications must be typed, computer generated or written legibly. Please double-check all information to ensure that it is correct.

I. APPLICANT INFORMATION

a. Applicant Name:

T-SHIRT SIZE: (circle size) S, M, L, XL, XXL

b. Date of Birth: Age: Gender (Circle): Male or Female

c. Name of Organization or Group Applicant is Affiliated With (if applicable):

II. QUESTIONNAIRE – (Please answer with a one - two paragraph response per question.)

- 1) Why do you want to be a Guam Delegate and what do you hope to gain from this experience?
- 2) What can you contribute as a delegate?

disqualify membership in the delegation.

- a. Passport (with an expiration date of January 2025 or later) OR Valid Real ID
- b. Authorization Form for Police/Court Clearance form filled out and signed.
- c. All forms in the Application packet must be completely filled out and signed. Agreement of Participation, Code of Conduct, Application Form and Photo Release

V. SUBMITTING YOUR APPLICATION

All applications and support materials must be submitted directly to CAHA by 4:00 p.m., Friday, March 29, 2024, via email at festpacguam@caha.guam.gov or at CAHA located at DNA Building, 2nd Floor, Suite 202, 238 Archbishop FC Flores Street, in Hagatna.
|Telephone: 671.300-1204-8/ 671.300-7582/83/84 | email: festpacguam@caha.guam.gov

Please note that by signing this document, the artist is not only applying to be a Guam Delegate to the 13th Festival of Pacific Arts, but if selected as an official delegate, this application form will also be considered as a registration for the artist to be to be a member of the Guam Council on the Arts and Humanities Agency (Guam CAHA).

VI. AUTHORIZING SIGNATURE

- 1) I, the undersigned, do certify that the information contained within this application including all attachments and supporting materials is correct and true to the best of my knowledge; and that
- 2) I, agree that if selected, I will cooperate and comply with all delegate directions and responsibilities throughout the preparation and duration of the 13th Festival of Pacific Arts; and
- 3) I agree to be a registered artist with the Guam Council on the Arts and Humanities Agency (Guam CAHA); and that
- 4) I give the Guam Council on the Arts and Humanities Agency (Guam CAHA), the absolute right and permission to use any information that I provided and any images that I created which includes my likeness in the CAHA artist directory, webpage and other promotional materials, etc. I release the Guam Council on the Arts and Humanities Agency (Guam CAHA), its offices, employees, agents and designees from liability for any violation of any personal or property right that I may have in connection with some use.

Applicant Name (Please Print):

Applicant Signature:

Date of Application:

VII. CHECKLIST - IMPORTANT!	
1.	Did you include your Applicant Profile and Photographs? T-Shirt size circled?
2.	Did you attach a plan of activities for your selected primary genre?
3.	Did you include a list of materials needed for participation?
4.	Did you indicate any items that need to be shipped in advance?
5.	Did you include a list of 3 references with contact information that can attest to or speak to the applicant's ability. Testimonial letters are highly recommended. *
6.	Did you include samples of current, available work: digital images, CD's, DVD's, publications, portfolio, etc?
7.	Did you include a copy of your Passport (with an expiration date of January 2025 or later.) OR a valid Real ID
8.	Did you complete the Agreement of Participation? Initialed and signed.
9.	Did you complete the Code of Conduct/Liability Waiver Form? Initialed and signed.
10.	Did you complete and sign the Authorization Form for Police and Court Clearance? Agreement of Participation?
11.	Did you complete and sign the photo release form?
12.	Did you indicate your first priority genre/discipline?
13.	Did you sign the application?

*Thank you for your interest in being a delegate to represent Guam at 13th Festival of Pacific Arts. We will be contacting you shortly regarding the status of your application.
Dangkulo Na' Si Yu'os Ma'ase!*



**Guam Delegation
AGREEMENT OF PARTICIPATION
13th Festival of Pacific Arts 2024**

This contract is entered into this _____ day of _____, 2024 between

_____ herein after referred to as Participant and the 13th Festival of Pacific Arts Guam Committee and the Guam Council on the Arts and Humanities Agency here on after referred to as Government. Government's address is PO. Box 2950, Hagåtña, Guam 96932. Participant's address is:

I. PURPOSE

Government intends to enlist the services of Participant as an delegate at the 13th Festival of Pacific Arts (FestPac) to be held on June 6 – 16, 2024 in Hawaii.

II. DELEGATE / PARTICIPANT OBLIGATIONS

Following is the mandatory delegate participant obligations. Please place your initials by each term set forth below.

Delegate Participant agrees:

1. To participate in mandatory training/cultural sensitivity workshop to be conducted prior to the festival. _____ initials
2. To stay at the host country's designated housing venue accommodation. _____ initials
[Note: As the host country, Hawaii will provide a designated housing venue with boarding accommodations and meals for all delegates including the Guam delegates.]
3. To fulfill his/her agreed upon obligations in regards to work, performances, demonstrations, exhibitions, ceremonies, etc. and participation in events prior to and during the Festival unless compelled to by illness or dire circumstances. _____ initials

III. WITHDRAWAL

A medical or compassionate withdrawal request may be made in extraordinary cases in which serious illness or injury (medical) or another significant personal situation (compassionate) prevents a participant from continuing on as a Guam Delegate.

IV. TERMINATION

Government may terminate this contract at any time because of Participant's misbehavior, failure to perform assigned duties as scheduled or any major breach of contract as specified on the Code of Conduct.

V. RELEASE

Participant shall hold harmless the Guam FestPac Committee, the Guam Council of the Arts and Humanities agency and the Government of Guam from all liability in accordance with the following release.

WHERE TO the parties have affixed their signatures.

Delegate

Name (print):	Signature:	Date:
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Programming Subcommittee Chair

Name (print):	Signature:	Date:
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13th FestPac Committee Chair

Name (print): Monica Guzman	Signature:	Date:
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IV. Deadline:

All Delegate Agreement of Participation Forms must be submitted to CAHA by **4:00 p.m., Friday, March 29, 2024**, via email at festpacguam@caha.guam.gov or at CAHA located in the DNA Building, 2nd Floor, Suite 202, 238 Archbishop FC Flores Street, Hagatna. For further information contact Jackie Balbas, CAHA Program Coordinator IV at (671) 300-7584/ (671) 456-5387 or at the email indicated above.

FOR CAHA STAFF ONLY

Acknowledgment Receipt of Form

CAHA Staff	Signature	Date

03142024



**13th FESTIVAL OF PACIFIC ARTS
CODE OF CONDUCT & LIABILITY WAIVER AGREEMENT**

I. GUAM DELEGATION – CODE OF CONDUCT

The following code of conduct was developed by the Guam Council on the Arts and Humanities, lead agency for the Guam Delegation to ensure the joyful celebration of the arts and maintain a safe environment for all participants to the festival. This code of conduct is written in the context of the values and principles shared in our Guam culture and apply to all participants, committee chairs and staff. As role models and ambassadors to the 13th Festival of the Pacific Arts 2024, it is incumbent upon us to conduct ourselves in an exemplary manner.

Please place your initials by each term as follows: (Your initials serve as an acknowledgment that you have read and understand the terms set forth below.)

A. Dress Code

1. The Guam delegation attire must be worn when designated throughout the entire duration of the Festival (i.e. official delegate dress uniform and official delegate t-shirt, etc.)
_____ (initials)
2. The Guam identification badge (Festival credential) must be worn at all times.
_____ (initials)
3. In your dress code, take into account respect for different cultures. _____
(initials)

B. Interpersonal Relations

1. In all situations all delegates are expected to demonstrate tolerance and mutual respect for each other and other cultures. _____ (initials)
2. Guam delegates shall not stare, harass, or make lewd remarks of other participating countries displaying their traditional forms of dress. _____ (initials)
3. To maintain proper and good decorum at all times. _____ (initials)

C. Alcohol, Tobacco and Illegal Substances

1. All members of the Guam delegation must comply with any and all smoking regulations established by the 13TH Festival of Pacific Arts 2024 Guam Committee and/or the laws of Hawaii. _____ (initials)
2. Alcohol consumption is strictly prohibited during any cultural presentation, event and activity relative to the 13th Festival of Pacific Arts 2024 and within the living accommodations provided by the host country. _____ (initials)
3. All members of the Guam delegation shall abide by all regulations concerning the consumption of alcoholic beverages as promulgated by the 13TH Festival of Pacific Arts 2024 Committee and/or the laws of Hawaii. _____ (initials)
4. The possession and use of illegal drugs and substances is strictly forbidden and violators are subject to possible criminal action by the government of Hawaii and Guam. _____ (initials)

D. Care and Concern

All Guam delegates have a duty to care for themselves, others and the environment in which we live in. With this in mind,

1. Participants should act with care during all activities. Intentional damage and theft of property will result in the participant(s) being held personally responsible and subject to the laws of Hawaii. _____ (initials)
2. Participants shall refrain from using abusive or foul language. _____ (initials)
3. Participants shall refrain from causing bodily harm to self and others. _____ (initials)
4. Drunkenness, fighting, and illegal drug use is not permitted. _____ (initials)
5. All lost property recovered by participant must be taken to the nearest security station. _____ (initials)

E. Medical Conditions

Persons with special medical needs are encouraged to inform the delegation health professional of such conditions in order to expedite any necessary treatment. _____ (initials)

F. 13th Festival of Pacific Arts Delegate 2024 Housing

All Guam delegates must live in the housing accommodations provided by the host country. _____ (initials)

G. Opening and Closing Ceremonies, Traditional Canoe Welcome Ceremony, and Ecumenical Service

The festival includes various prestigious events like the Opening and Closing Ceremonies, Traditional Canoe Welcome Ceremony, and Ecumenical Services. These events aim to celebrate the festival's spirit and provide delegates with the chance to engage in joyful and meaningful activities.

1. All Guam delegates must attend and participate in the Opening and Closing Ceremonies, Ecumenical Service and when deemed necessary. _____ (initials)
2. All Guam delegates must dress in the official Guam attire for the aforementioned events. _____ (initials)
3. All Guam delegates must behave in an orderly, joyful and respectful manner throughout the aforementioned events. _____ (initials)
4. All Guam delegates must remain in their designated seats until the conclusion of the aforementioned events and are dismissed by the master of ceremonies or as designated by the Head of the Guam delegation. _____ (initials)

H. Punctuality

1. All performers and artists must be punctual and participate in all scheduled presentations, events and activities. _____ (initials)
2. All performers and artists must remain within the grounds during the festival hours. _____ (initials)

I. Laws of Hawaii

All delegates will conduct themselves in a well-behaved and lawful manner with respect to the laws and customs of the people of Hawaii. _____ (initials)

J. Liability and Indemnification

1. All Guam delegates are required to complete and sign the Liability Waiver Form to participate in the 13th Festival of Pacific Arts 2024. _____ (initials)
2. The Guam FestPac Committee of the 13th Festival of Pacific Arts 2024, the Guam Council on the Arts and Humanities and the Government of Guam shall not be responsible or held liable for damages and costs/expenses incurred arising from any and all incidents by Guam delegates related directly or indirectly to the 13th Festival of Pacific Arts 2024. _____ (initials)

K. Violation

1. As official members of the Guam delegation, all delegates must agree to abide by the terms and conditions set forth in this code of conduct. Delegates are hereby advised that refusal to keep to this code of conduct will lead to appropriate sanctions and immediate dismissal from the Guam delegation. _____ (initials)
2. Upon dismissal, the violator will no longer be recognized as a member of the Guam delegation. All benefits will be revoked. He/she will be banned for his/her lifetime from participating as an official Guam delegate to the Festival of Pacific Arts. _____ (initials)

3. Should any Guam delegate be arrested or detained by Hawaii law enforcement officials, the delegate will bear all costs related to the violation. The Guam FestPac Committee of the 13th Festival of Pacific Arts 2024, the Guam Council on the Arts and Humanities Agency and the Government of Guam will not be responsible for any fees associated with the violation. _____ (initials)

4. Upon dismissal, the violator will no longer be recognized as a member of the Guam delegation. All benefits will be revoked. He/she will be banned for lifetime from participating as an official Guam delegate for the Festival of Pacific Arts. _____ initial(s)

L. I attest that I have received, read, and fully understand the contents set forth in this Standards of Conduct as established by the Guam Council on the Arts and Humanities Agency for the 13th Festival of Pacific Arts 2024. I accept and agree to abide with the terms and conditions of the code as related to my participation as an official Guam delegate to the festival.

II. GUAM DELEGATION – LIABILITY WAIVER AGREEMENT

The undersigned does hereby release and forever discharge the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors, Government of Guam, its lawyers, agents, servants, and employees and each of them, release all claims and demands for damages of every kind and nature whatsoever, and whether now known, or unknown by reason of or arising from any and all incidents related directly or indirectly to the festival.

I hereby release, discharge, and agree to save harmless the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors, the Government of Guam, their legal representatives or assigns, and all persons acting under their permission or authority or those for whom they are acting, from any liability by virtue of any accidents, injuries or death, that may occur during the said incident.

Furthermore, I do hereby agree that I will not hold the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors or the Government of Guam or any of its agents or employees liable for injuries to my personal property suffered as a result of my participation in the 13th Festival of Pacific Arts 2024. I shall not hold the 13th Festival of Pacific Arts 2024 Committee, the Guam Council on the Arts and Humanities Agency and sponsors liable for losses suffered as a result of loss, theft or damage to my personal property as a result of my participation in the 13th Festival of Pacific Arts 2024 nor for any arrest, detainment or other legal action taken against me by Hawaii authorities as a result of my personal conduct.

I attest that I have read the above authorization, release and agreement, prior to its execution, and that I am fully familiar with the contents thereof.

A. DELEGATE INFORMATION

Delegate's Name (Print):			
	Last	First	Middle Initial
Date of Birth:		Age:	
Cell Number:	Home Number:	Other Contact Number:	
Email Address:			
Mailing Address:			
Home Address:			

B. EMPLOYMENT INFORMATION

Place of Employment:
Employer's Name and Title:
Mailing Address:
Employer's Contact Number (s):
Employer's Email Address:

C. EMERGENCY CONTACT INFORMATION

In case of an emergency, please contact the following:

(1) Name:		Relationship:
Cell Number:	Home Number:	Other Contact Number:
(2) Name:		Relationship:
Cell Number:	Home Number:	Other Contact Number:

Medical Insurance Provider:

Delegate's Signature:	Date Attested To:
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III. DEADLINE: All Delegate Code of Conduct and Liability Waiver Agreement Forms must be submitted via email to festpacguam@caha.guam.gov by **Friday, March 29, 2024**. For further information contact Jackie Balbas, CAHA Program Coordinator IV at (671) 300-7584 / (671) 456-5387 or via the email previously indicated.

FOR CAHA STAFF ONLY
Acknowledgment Receipt of Form:

CAHA Staff:	Signature:	Date:
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03242024



**13th Festival of Pacific Arts and Culture
Guam Potential Delegate Authorization for Court and Police Clearances**

To Whom it May Concern:

As a selected potential delegate to the 13th Festival of Pacific Arts and Culture also known as FestPac, I hereby authorize the Guam Council on the Arts and Humanities Agency a.k.a. CAHA and its representatives to submit my personal information and copy of my valid ID required to obtain clearances from the District Court of Guam, Judiciary of Guam and the Guam Police Department on my behalf. As the lead agency organizing and overseeing Guam's participation at the 13th Festival of Pacific Arts and Culture scheduled for this year in Hawaii, CAHA is requiring police clearances from all of Guam's potential delegates to the 13th FestPac. Furthermore, this document authorizes the Guam Council on the Arts and Humanities Agency and its representatives to pick up the clearances on my behalf. Following is the necessary information required for the clearances:

All information must be typed or written legibly.

I. Full Name

<i>First Name</i>	<i>Middle Name</i>	<i>Last Name</i>

II. Date of Birth

<i>Month</i>	<i>Day</i>	<i>Year</i>

III. Social Security Number

--

IV. Home Address

<i>Address</i>	<i>City</i>	<i>Zip Code</i>

V. Mailing Address

<i>Address</i>	<i>City</i>	<i>Zip Code</i>

VI. Alias Or Aliases, if any.

<i>Alias No. 1</i>	<i>Alias No. 2</i>	<i>Alias No. 3</i>

VII. Contact Information

<i>Cell Number</i>	<i>Home Number</i>	<i>Work Number or Other Contact Number</i>

VIII. Signature

By affixing my signature below, I attest that all the information provided is true and correct.

<i>Potential Delegate's Signature</i>	<i>Date</i>

IX. Current valid ID Required

Important! Please attach a copy of a current valid ID such as a driver's license, passport or Guam ID to this document. (ID cannot be expired.)

X. DEADLINE

All potential Guam Delegate Authorization Form for Police and Court Clearance with current valid ID must be submitted to CAHA via email at festpacguam@caha.guam.gov or at CAHA located at the DNA Building, Suite 202, 238 Archbishop Flores St. in Hagåtña by 4:00 p.m., Friday, March 29, 2024. For further information contact Jackie Balbas, CAHA Program Coordinator IV at (671) 300-7584/ (671) 456-5387 or at the email address indicated above.

Si Yu'os Ma'ase!

FOR CAHA OFFICE USE ONLY

Received By CAHA Staff:

<i>Name of Staff</i>	<i>Title</i>	<i>Signature</i>	<i>Date Received</i>



**Guam Delegation
13th Festival of Pacific Arts 2024**

PHOTO RELEASE FORM

I, the undersigned, hereby grant and authorize the Guam Council on the Art and Humanities Agency (CAHA) and the 13th FestPac 2024 Guam Planning Committee the right to take, edit, alter, copy, exhibit, publish, distribute and make use of any and all pictures or video taken of me to be used in and/or for any lawful promotional materials including, but not limited to, newsletters, flyers, posters, brochures, advertisements, fundraising letters, annual reports, press kits and submissions to journalists, websites, social networking sites and other print and digital communications, without payment or any other consideration.

This authorization extends to all languages, media, formats and markets now known or later discovered. This authorization shall continue indefinitely, unless I otherwise revoke this authorization in writing. I waive the right to inspect or approve any finished product in which my likeness appears, including written or electronic copy.

I agree that I have been compensated for this use of my likeness or have otherwise agreed to this release without being compensated. I waive any right to royalties or other compensation arising or related to the use of the photograph.

I understand and agree that these materials shall become the property of Guam Council on the Arts and Humanities Agency and will not be returned.

I hereby hold harmless and release the Guam Council on the Arts and Humanities Agency, the 13th FestPac Guam Planning Committee and the Government of Guam from all liability, petitions, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons may make while acting on my behalf or on behalf of my estate.

Print Name	Signature	Date

FOR CAHA STAFF ONLY

Acknowledgment Receipt of Form

CAHA Staff (Print)	Signature	Date

03142024 jgb

April 9, 2024
FestPac Report to Board
Working Session of FestPac Committee • Thursday, April 4, 2024

1. Budgets: Still outstanding some genres, cmte will reach out for final push to submit
2. RFQ's sent for uniforms/fabric, due 4/10.
3. Orientation: Saturday, April 13, 9am, Sinajana Central Arts Center
4. Town Hall Mtg Hawaii: Last one was cancelled, topic on Visual Arts and MarketPlace
5. FestPac BioSecurity Forum: April 16-19, Mark/Noah will attend
6. 39th CPAC Virtual Meeting: April 11, will attend
7. 40th CPAC In-Person Meeting: June 3, Hawaii, Ministers of Culture mtg next day
8. Accommodations Form submitted to Hawaii for delegation
9. ADDITIONAL 10 SLOTS APPROVED BY HAWAII

10. DELEGATION – TIMELINE (Per March board mtg)

Friday, March 15	Applications available
Friday, March 29	Applications due to CAHA Office
April 1-5	Review of applications
	Panel recommendation of delegates per genre
Tuesday, April 9	Presentation to CAHA Board

Status:	128	applications received (includes hard copy and emailed copy)
	55	DESEA
	10	LITERARY ARTS
	63	PERFORMING ARTS

RECOMMENDATIONS BY MASTERS/CHAIRS

Performing Arts:	48
Literary Arts:	8
DESEA:	39
Chairs:	4
	110



The Guam Council on the Arts and Humanities Agency

Will hold its Regular Monthly Board Meeting
Tuesday, April 9, 2024, at 3:00 pm
at 238 Archbishop Flores St. STE 202 2nd Floor DNA Bldg. Hagatna
This meeting will also be on a Zoom Platform and Live Streamed

AGENDA


- | | |
|---|--|
| <ul style="list-style-type: none">I. Call to OrderII. Roll CallIII. Approval of Minutes<ul style="list-style-type: none">• March 12, 2024IV. Executive Directors ReportV. FESTPAC 2024VI. Board Action<ul style="list-style-type: none">• Travel Approval: Poetry Out Loud• Review/Approval: 13th FestPac Guam Delegation | <ul style="list-style-type: none">VII. Old Business<ul style="list-style-type: none">• TCDs / Investments (Percent for the Arts funds)• Masters Recognition ProgramVIII. New Business<ul style="list-style-type: none">• Percent of the Arts (GIAA, Bio Lab)IX. AnnouncementsX. Adjournment (Next Regular Mtg: May 14, 2024) |
|---|--|

Any Persons needing Special Accommodation please contact GCAHA Office at 671-300-1204, 671-300-1206 and 671-300-1208 and 671-300-7582 or email at info@caha.guam.gov

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II. Roll Call	• TCDs / Investments (Percent for the Arts funds)
III. Approval of Minutes	• Masters Recognition Program
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• Travel Approval: Poetry Out Loud	
• Review/Approval: 13th FestPac Guam Delegation	

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APPROVED AS IS

APPROVED WITH CHANGES INDICATED

PLEASE SEND ANOTHER PROOF

Approval Signature



Date

4/1/2024

THE GUAM DAILY POST