

CAHA Announces ARP Act grants for the Arts community

The Guam Council on the Arts and Humanities Agency a.k.a. CAHA is pleased to announce the launch of the CAHA American Rescue Plan (ARP) Act Funding Program. This grant program is open to eligible nonprofit organizations and individuals who were impacted, had projects/programs affected, or are experiencing financial hardship, due to the COVID19 pandemic.

This program is made possible by funding from the American Rescue Plan (ARP) Act of 2021 through the National Endowment for the Arts. The program represents CAHA's commitment to the arts and a recognition of the value of the arts and culture sector to the island's economy and recovery, as well as, the creative life of our community. These funds are intended to help support arts and cultural nonprofit organizations, nonprofits that have arts and or culturally based programming, and artists, as well as assist the field in its response to and recovery from the COVID-19 pandemic. CAHA, in line with the Arts Endowment, will incorporate principles of equity, access, and inclusion in its implementation of the American Rescue Plan.

CAHA is encouraging eligible organizations and individuals to apply for one of two grant lines:

- CAHA ARP Act for Arts, Cultural & Other Nonprofit Organizations
- CAHA ARP Act for Individuals

Funding limits are \$10,000.00 for nonprofit organizations and individuals.

Each grant line has specific eligibility requirements but all organizations and individuals must demonstrate that they have been impacted by the COVID19 pandemic.

DEADLINE – Applications and supporting materials must be submitted via email to CAHA at grants@caha.guam.gov no later than 11:59 p.m., Sunday, October 31, 2021.

I. Eligibility Requirements for Arts, Cultural and Other Nonprofit Organizations

CAHA ARP Grants provide support for nonprofits in Guam that are arts and/or cultural organizations or nonprofit organization that have arts and/or cultural-based **pre-planned** programming/ projects and are experiencing financial hardship due to the COVID-19 pandemic. Potential grantees may apply for up to \$10,000. These funds do not require a match.

Who is Eligible?

Organizations that are eligible for the COVID-19 Emergency Relief Program:

1. Are based in Guam
2. Are recognized as a 501(c)(3) nonprofit by the Government of Guam, the U.S. federal government, or both; **OR**
3. Are recognized as a nonprofit by the Government of Guam, the U.S. federal government, or both
4. Have a DUNS Number - If you have submitted a request for a DUNS Number but it has not yet been processed by Dun & Bradstreet, you may still apply to our grant program. Please prepare to upload PDF or screenshot of an email or other confirmation that Dun & Bradstreet received your request. You must have a DUNS number prior to the distribution of any grant funds.
5. Have an EIN
6. Are an arts/culture - based organization **OR**
7. Have arts and/or programming scheduled for December 2021 to September 2022.
8. Are experiencing financial hardship as a result of the COVID-19 pandemic
9. Have a Board of Directors
10. Have a Fiscal Agent

Those who are not eligible to apply for this grant line include:

1. Individuals
2. For profit organizations
3. Political or advocacy organizations
4. Other nonprofit organizations and those solely focused on the humanities [We recommend seeking funding opportunities with Humanities Guahan for humanities-based organizations]
5. Organizations that have been suspended or debarred by the federal government
6. Organizations that are delinquent on federal debt

7. Current CAHA grantees with an ongoing project/ existing grant or outstanding final report or placement on a department Funding moratorium.

These funds must be used for:

ARP funds to those qualified organizations must be used to carry out specific projects and activities consistent with CAHA's mission and the programmatic objectives and are intended to support day-to-day business expenses/operating costs and **are limited the following:**

1. Salary support, full or partial, for one or more staff positions.
2. Fees and stipends for artists and/or contractual personnel to support the services they provide for specific activities.
3. Facilities costs such as rent and utilities.
4. Costs associated with health and safety supplies for staff and/or visitors/audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.).
5. Marketing and promotion costs.
6. Pre-planned programs/ projects.

These funds may not be used for:

1. Home Offices
2. Retail Workers, such as gift shop employees and café workers
3. Pre-Award Costs
4. Overlapping costs with other sources of grant relief or support
5. Purchase of land or facilities, building construction, renovation, maintenance of facilities or capital expenditures
6. Partisan objectives, advocacy or lobbying
7. Travel
8. Purchase of permanent equipment
9. Printing of Publications
10. Projects completed prior to application
11. Deficits incurred from past activities
12. Entertainment or Refreshments
13. Projects that fall outside the realm of arts and culture or are not arts/culture-based programs

Review Criteria

Eligible nonprofit organization applications will be reviewed based on the artistic excellence and artistic merit of the proposal as follows:

1. Quality of the organization.
2. Potential to have a significant and immediate impact on the arts workforce.
3. Significance to the mission and core work of the organization.
4. Ability to carry out an award including the appropriateness of the budget, the resources involved, and the personnel.
5. Appropriateness of the program to the organization's mission, audience, community, and/or constituency.
6. Potential to reach a broad geographic range of constituents.
7. As appropriate, extent to which the organization serves underserved populations such as those whose opportunities to experience the arts are limited by geography, ethnicity, economics, or disability.
8. Organization's programming is in line with CAHA's mission.

Matching Requirements

There are no matching requirements

Project Period

Program/ Project must be implemented between December 1, 2021 to September 30, 2022

Award Amounts

Awards may be up to \$10,000

How Do I Prepare to Apply? [Nonprofit Organizations]

Make sure you are eligible. Please carefully review the eligibility criteria above.

1. Register for a DUNS number if your organization does not have one already. A DUNS number is a unique 9-digit number that helps the federal government track how federal money is allocated. A DUNS number may take up to two business days to obtain. Please register as soon as possible. If you have submitted a request for a DUNS Number but it has not yet been processed by Dun & Bradstreet, you may still apply to our grant program. Please include a PDF or screenshot of an email or other confirmation that Dun & Bradstreet received your request as part of your grant application to CAHA. You must have a DUNS number prior to the distribution of any grant funds. You can get started here: <https://www.grants.gov/applicants/organization-registration/step-1-obtain-duns-number.html>
2. Choose your team members. Choose the Primary Contact, Authorizing Official, and Fiscal Agent for your application. Please provide at least two names with

contact information for this application. The Primary Contact may be the same person as the Authorizing Official or the Fiscal Agent. If the Primary Contact and Authorizing Official are not the same person, they will both be required to sign the grant application. The Primary Contact receives communications and any follow up questions from us. The Authorizing Official is a person authorized to sign legal agreements for your organization. The Fiscal Agent has financial experience with the organization's accounts and is able to submit financial reports for this grant program.

3. Review your organization's connections to the arts. In the application, we'll ask you to describe the cultural or arts-based work your organization does for our community.
4. Review your organization's financial situation. We'll ask about the ways in which your organization has been financially affected by the COVID-19 pandemic. We'll also ask for your annual operating budget and the size of your paid staff.

II. Eligibility Requirements for Individuals

Who is Eligible?

1. Individual artists eligible for the COVID-19 Emergency Relief Program:
Must be at least 18 years of age
2. Must be a Resident of Guam based in Guam for at least 1 year
3. A U.S. Citizen
4. Have a demonstrated professional commitment to the arts.
5. Have a Social Security Number or Individual Taxpayer Identification Number (ITIN)
6. Are experiencing financial hardship as a result of the COVID-19 pandemic

The following types of individual artists are not eligible to apply:

1. Individuals enrolled in high school or any type of undergraduate or graduate degree-granting program at the date of application
2. Individuals who have been physically located or residing out of Guam for less than 1 year immediately prior to the date of application opening
3. Artist groups including bands, artist collaboratives, and artist collectives
4. Current CAHA grantees with an ongoing project/ existing grant or outstanding final report or placement on a department Funding moratorium.

These funds must be used for:

ARP funds to those qualified individual artists must be used to carry out specific projects and activities consistent with CAHA's mission and the programmatic objectives **and must be used for:**

1. To support presentations, workshops, research, and/or creation of artwork, with tangible outcomes.
2. Awards must be only for specific, allowable arts and culture programs and activities.
3. Pre-planned projects.

These funds may not be used for:

1. Fellowships
2. Rent, utilities or food assistance
3. Travel
4. Off-island travel
5. Purchase of permanent equipment
6. Projects completed prior to application
7. Replacement funds normally budgeted for the project.
8. Tuition replacement for college/ university study
9. Scholarships
10. Deficits incurred from past activities
11. Entertainment or refreshments
12. Printing of Publications

Review Criteria

Eligible individual artist applications will be reviewed based on the artistic excellence and artistic merit of the proposal as follows:

1. Demonstration of need and loss of opportunity
2. Demonstration of activity as a Guam artist or arts worker engaged directly in the production of works of art or arts and cultural events
3. Evidence of an artistic career
4. Proposed project and activities are in line with CAHA's mission and programmatic objectives

Matching Requirements

There are no matching requirements

Project Period

Program/ Project must be implemented between December 1, 2021 to September 30, 2022

Award Amounts

Awards may be up to \$10,000

Requirements for CAHA ARP Act Grants

	Arts & Cultural Nonprofits	Other Nonprofits with Arts and or Cultural Programming/ Activities	Individual Artist
Guam Based	X	X	X
501(c)(3) registered	X		
DUNS Number	X	X	
EIN Number	X	X	
Arts & Culture Based	X		X
Arts & Culture Based Programming / Activities		X	
Experiencing Hardship due to COVID19	X	X	X
Board of Directors	X	X	
Fiscal Agency	X	X	
Guam Registered Nonprofit		X	

Must be 18 years of age			X
Resident of Guam for at least 1 year			X
U.S. Citizen or Permanent Resident			X
Demonstrated professional commitment to the arts			X
Social Security # or TIN			X
Pre-planned Arts and or cultural programming that were impacted by COVID19	X	X	X

After Award Notification for all grant lines: In accepting funds, you agree to submit interim and/or final grant reports to CAHA via email. CAHA will ask for brief narrative and financial reports, as well as submission of communications material and collateral for programs and events that use American Rescue Plan funding from our grant program. Deadlines for these reports will be given to you in your acceptance materials. If your organization is raising additional funds for relief, we may ask you to provide information on these funds in final reports. In accepting funds, you also agree to acknowledge the Guam Council on the Arts and Humanities Agency, National Endowment for the Arts, and the American Rescue Plan Act, and use CAHA and NEA logos, in written and promotional materials related to ARP Act grants and grant-funded programs.

CAHA Mission Statement

“CAHA exists to encourage and promote the artistic practice of our artisans and create opportunities for Guam residents to learn, experience express and appreciate art and artistic talent in all its forms”