

Guam Council on the Arts and Humanities Agency

Regular Meeting of the Board of Directors

Friday, August 20, 2021 3:00 pm

Hybrid Zoom and In-Person

AGENDA

1. Call to Order
2. Attendance
3. Review and approval of July minutes.
4. Executive Director's Report - Sandy Flores
5. Financial Report - Joey Manibusan
6. Grant Reports
 1. FY2022 Grant Cycle Assignment of Panels
 2. Pending Grantees Vote for Extensions
 1. Eric Borja
 2. Tim Hanley
 3. Mervin Tamayo
 4. Rosanna Barcinas
 5. Austin Domingo
 3. ARP Grant Opportunities - Jackie
7. Other Announcements
 1. First Gallery Show
 2. Christmas Cheer and Artist Sales Opportunities
 3. Next Board Meeting Scheduled for September 21, 2021 at 3:00 pm.
8. Adjournment

1 **GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY**

2 Regular Meeting of the Board of Directors

3 3:00 p.m. Friday, July 16, 2021

4 In-person and via Zoom

5 **I. CALL TO ORDER**

6
7 The Guam Council on the Arts and Humanities Agency’s July 2021 Board meeting held at 238,
8 Archbishop Flores St. Ste 202 and via Zoom, was called to order at 3:08 p.m. by Mr. Francis Guerrero,
9 Chairman of the Board.

10 **II. ATTENDANCE**

11
12 **CAHA BOARD MEMBERS**

13 In Person Attendance:

14
15 Francis Guerrero, Chairman
16 Donna Kloppenberg. Member
17 Simone Bollinger, Member (@15:12)

18
19 ZOOM Attendance

20
21 Rolando Zepeda, Member
22 Max Ronquillo, Member
23 Frank Rabon , Member
24 Honorable Jessie Gogue, Mayor, Member (@15:18)

25
26 **CAHA MANAGEMENT AND STAFF**

27
28 Sandra Flores, Acting Director (In person)
29 Jacqueline Balbas, Program Coordinator IV (Zoom)
30 Angie Taitague Program Coordinator III (Zoom)
31 Mark Duenas, Program Coordinator I (Zoom)
32 Joey Manibusan. Program Coordinator I (in Person)

33
34 **III. REVIEW AND APPROVAL OF MINUTES [Attachment 2]**

35
36 Chairman Guerrero requested a motion to approve the April 27, 2021 meeting minutes.

37 On the motion:

38 To move to approve the April 27, 2021 board meeting minutes by Member Donna Kloppenberg, and
39 seconded Member Max Ronquillo. Motion carried unanimously.

1 Chairman Guerrero made mention of several action items in the meeting minutes to be discussed
2 later.

3 IV. EXECUTIVE DIRECTOR’S REPORT – Acting Director Sandy Flores 4

5 Acting Executive Director Sandy thanked the board for their confidence in the nomination and to ratify
6 the board nomination, and that she appreciated the testimony from Chairman Francis Guerrero and
7 Monica Guzman. Sandy mentioned that she has been Acting Director as of June 7 and is working on
8 a new grant from NEA, as well as CAHA’s ARP funds request to get equipment and support to get the
9 new CAHA Gallery running, and finally, working on discussions on a new permanent CAHA space.
10 Sandy iterated that she would appreciate any ideas to move that discussion along.

11 Chairman Francis Guerrero mentioned that Sinajana Mayor Hoffman has worked with GEDA and has
12 received a grant for a cultural arts center, and asked if Mayor Gogue could provide some guidance for
13 CAHA of a similar nature. Acting Director mentioned that Jackie Balbas, PCIV, has been a resource
14 contacting former director James Cameron among others for ideas on the new building. Member Max
15 Ronquillo had a question on whether CAHA had any choices for a location for CAHA’s new building.
16 Acting Director Sandy mentioned that several places have been given: Chamorro village, land adjacent
17 to Julale, property adjacent to Governor’s House among other choices. Member Max Ronquillo stated
18 that he did write letters of support for both the Sinajana’s new cultural building as well as Ordot Chalan
19 Pago’s multipurpose facility. Member Max also said he believed the buildings were part of the United
20 States Agriculture Rural Development program and it would be a good idea to look into the program
21 for CAHA.

22 V. FINANCIAL REPORT – Acting Administrative Officer Joey 23 Manibusan [Attachment 3] 24

25 Acting Administrative Officer Joey Manibusan went over the financials as of July 14, 2021 [Attachment
26 4]. Chairman Guerrero asked for clarification if building rent (in the FY21 account) will carry us to the
27 end of the fiscal year which Acting Administrative Officer Joey Manibusan stated that it does, however
28 rent is encumbered in several different accounts per grant year money. Member Bollinger brought
29 up prior discussion on whether rent includes power after-hours; Acting Administrative Officer Joey
30 Manibusan stated that CAHA would still have to discuss with PDN. Acting Administrator Joey
31 Manibusan stated that money for power is a separate object class but could be available for power if
32 need be. Chairman Guerrero stated that the best time is now to discuss with the landlord if the CAHA
33 office needs to be sub metered. Chairman Guerrero inquired about the Guam Territorial Band
34 account and the expiration date; Member Max Ronquillo mentioned that he believes the accounts
35 expire at the end of this fiscal year. Member Ronquillo also mentioned that if there is anything to be
36 done with regards to making the reimbursement process quicker that he would be more than happy
37 to assist.

38 VI. GRANT REPORTS

39 1. Underserved and Folk Arts: Acting Director Sandy gave the report on the
40 grants starting off with Underserved and Folk Arts under Angie Taitague, PCIII/CAHA; all grants
41 are on track.

1 2. CARES Act Grants: Grants under Joey Manibusan, PCI/CAHA all grants on
2 track.

3 3. Performing Arts, Visual Arts, Media Arts and Arts-in-Education: There are
4 issues with Media Arts, Performing Arts, Visual Arts and Arts-in-Education.

5 4. Vote for Grant Extensions: Acting Director Sandy mentioned that she has
6 received information on all of the issues, and that the issues are not new to the board
7 members but as she has not had the opportunity to look them through thoroughly, that the
8 discussion for each should be tabled in this board meeting provided that the board commits
9 to working meetings before the next board meeting to discuss the best course of action.

10 Chairman Guerrero brought up that there were prior board meeting discussions about
11 grantee Mervyn Tamayo and granting an extension and checking with NEA about granting the
12 same because of fiscal year ending for the grant monies. Mark Duenas, PCI / CAHA stated that
13 at the last board meeting, the board had mentioned to ask the grantee if he has other
14 alternatives to complete his project; Mark reiterated that the grantee's donor were unable to
15 commit and that due to COVID, grantee would not be able to commit to a show. Mark
16 mentioned that Member Joey Certeza and Member Vince Reyes could possibly do a virtual
17 show, however grantee has stated that that option was not available and is still requesting an
18 extension. Chairman Guerrero posed the question that there was also an issue that because
19 local donors could not provide support, that there would be an issue with the local match as
20 far as the budget, which is a requirement. Mark mentioned that Mervyn may not be able to
21 meet that requirement. Acting Director Sandy reiterated that it might be best to table the
22 discussion as she had stated earlier. Chairman Guerrero stated again that this issue has been
23 tabled at the April board meeting and now this meeting and it may be that if the grantee
24 cannot meet the match in his budget, that he may not be qualified after all for the funds. Find
25 out what he lost from there, where he plans to pick up his obligation, he's been paid 50% and
26 hasn't executed the project. Relook at sources, what he doesn't have, does he have a way to
27 make it up before moving further.

28 Member Frank Rabon brought up the fact that though two individuals were awarded a
29 performing art grant, one of the grantees was able to fulfill the grant while grantee Mervyn
30 was not, despite seemingly similar situations. Member Max stated that Margie Dancel
31 originally wanted to do a video but when conditions on Guam got better, she immediately
32 switched over to a live performance. There are no licenses for video for Ms. Saigon for
33 Mervyn, so the situations are slightly different. Member Max also stated that Mervyn's
34 personal match might just go strictly to PPE but there is no other option but to go live. Acting
35 Director Sandy mentioned again that the board should commit to a working meeting date(s).
36 Chairman Guerrero stated that it might also be a good idea to collaborate over email. Jackie
37 Balbas, PCIV/CAHA mentioned that the grant monies for this grant cycle have been extended
38 to September 2022.

39 On the motion:

40 To table the discussion in the meeting, collaborate over email, and e-vote by Simone Bollinger,
41 seconded by Donna Kloppenberg. Motion approved unanimously; no discussion followed.

42

1 5. Creative Aging: Acting Director Sandy continued on stating that the
2 Creative Aging bid was awarded to Galaide Group who was the lowest bidder. Member
3 Simone Bollinger stated that the Creative Aging project is a training program to train
4 people to create projects for the aging, and that the money is for the artists who have
5 been trained to create the projects for the program.

6 6. ARP Proposals: Acting Director mentioned this was already stated in her
7 Director's report.

8 7. CAHA Building: Acting Director stated this was already mentioned in her
9 Director's report.

10 8. New NEA Grant Opportunities: Acting Director Sandy is asking former
11 board member Judy Flores to assist with an NEA grant opportunity that is due on July
12 22 for a grant to support the FestPac delegates.

13 VII. RATIFICATION OF ONLINE NOMINATION

14 Chairman Guerrero stated to the board that ratification of online nomination to adopt
15 resolution to request for confirmation.

16 On the motion:

17 To ratify the online nomination to request for confirmation of Sandy Flores as Director of CAHA by
18 Member Mayor Gogue, seconded by Donna Kloppenberg. Motion carried unanimously.

19 VIII. APPROVAL OF RESOLUTION TO CHANGE SIGNATORIES

20 Acting Administrative Officer Joey Manibusan presented board with the resolution for the change of
21 authorized signers for the Bank of Guam accounts; specifically to add Acting Director Sandy, Jacqueline
22 Balbas, PCIV/CAHA, Chairman Francis Guerrero, and Board Secretary Patty Krise; and to remove
23 former Director Jillette Leon-Guerrero and Angie Taitague, PCIII/CAHA.

24 On the motion:

25 To adopt the Resolution to change signatories by Member Max Ronquillo, seconded by Member
26 Rolando Zepeda. Motion carried unanimously.

27 IX. OTHER ANNOUNCEMENTS

28 1. First Gallery Show: Acting Director mentioned that the first showing will
29 be during Arts and Humanities month, and that the idea for the showing was given
30 during a brainstorm session with Monica Guzman, which will be a CAHA Retrospective;
31 from 1967 to 2022, CAHA will have been in existence for 55 years. An RFP is planned
32 for the research. Acting Director also mentioned that she has a donor who has
33 volunteered to do a virtual tour for the CAHA gallery as well.

34 2. Christmas Cheer: Acting Director said that she got a call from the
35 Governor's office that they are starting initial meetings for the Governor's initiative for
36 Christmas. Acting Director also mentioned she wants to be the voice for the artists so
37 that they can showcase their artwork. Sandy will be reporting to the board with regards
38 to the meetings.
39

1 Another announcement Acting Director Sandy made was that she has created a new facebook
2 page for CAHA ([https://www.facebook.com/Guam-CAHA-Guam-Council-on-the-Arts-and-](https://www.facebook.com/Guam-CAHA-Guam-Council-on-the-Arts-and-Humanities-Agency-103234832017240/?fref=tag)
3 [Humanities-Agency-103234832017240/?fref=tag](https://www.facebook.com/Guam-CAHA-Guam-Council-on-the-Arts-and-Humanities-Agency-103234832017240/?fref=tag)).
4

5 Member Max Ronquillo asked if Acting Director Sandy can involve The Guam Territorial Band
6 in the Arts and Humanities month and Christmas Cheer projects; he also mentioned if Sandy
7 could look into funding for band activities and then possibly having the band under CAHA
8 again which might give CAHA more NEA funding. Member Max Ronquillo also mentioned that
9 he worked closely with the Guam Humanities Council and their Smithsonian Exhibit which
10 might be useful to include in the CAHA Arts and Humanities Retrospective. Member Rolando
11 Zepeda mentioned that he was very excited about the prospective of having a new building
12 and about a possible art exhibit for fundraising he has discussed with former board member
13 Judy Flores and Member Joey Certeza, for one- or two-dimensional art pieces. The fundraiser
14 would be for the CAHA artists to showcase and sell their work, with 80 percent sales to the
15 artist, and 20 percent proceeds to CAHA which will be used for the construction of the new
16 CAHA building. Member Rolando Zepeda also mentioned he'd like to have a coffee table book
17 that will include material from the fundraiser show. Member Rolando also said that because
18 the Art Bank needs new pieces, the Art Bank could also get pieces from the fundraiser show.

19 Chairman Guerrero ended with reminding staff that Acting Director does have an open-door
20 policy and all are welcome to contact her for anything. Chairman also mentioned the FY2022
21 budget for CAHA has been submitted to the Legislature. Finally, Chairman Guerrero also
22 mentioned the resignation of board member Vince Reyes effective today, July 16, 2021.

23 On the motion:

24 To adjourn meeting at 4:25pm by member Donna Kloppenberg, seconded by Rolando Zepeda.

25 Next Board Meeting is scheduled for August 10, 2021 at 3pm.
26

27 MINUTES CERTIFIED AND ATTESTED TO BE TRUE AND CORRECT BY:

28
29
30 _____
31 Patricia Krise
32 *Secretary, GCAHA Board of Executive Director*
33

_____ Date

34
35 PREPARED BY:

36 _____
37 Joey Manibusan
38 *Acting Administrative Officer, GCAHA*
39

_____ Date